

**North Shore Neighbourhood House**  
**Monday, August, 30<sup>th</sup>, 2010**  
**C.U.P.E. JOB VACANCY**  
**OUTREACH PRE-TEEN WORKER**

Posting Reference Number 2010-2205-02 (please refer to this number when applying)

<b>RATE:</b>	<b>\$19.26</b>
<b>Hours of Work:</b>	<b>Full Time</b>
<b>Location:</b>	<b>North Shore Neighbourhood House</b>
<b>Effective:</b>	<b>Immediately</b>

***Nature and Scope of Work***

This is community outreach work in providing support services and programs for youth aged 10-12 and their families in the area serviced by NSNH. An incumbent works with a wide variety of community service agencies, government departments, community groups and individuals. The incumbent provides networking and referrals for this client group. Considerable independence of judgment and action is exercised by the incumbent in carrying out the day to day duties and responsibilities of the work within the limits of established policies, procedures and guidelines. Work performance is reviewed by a supervisor in terms of effective services rendered and achievement of predetermined objectives.

**Illustrative Examples of Work**

Develops positive relationships with the client group, identifying their needs and interests in order to work with them in designing programs to meet those needs and interests.

Develops and promotes programs to benefit the social, educational and cultural development of youth.

Provides support services and resource to youth and families.

Acts as a resource to various community groups and service providers; working with all sectors of the community to raise awareness of the issues for pre-teens.

Provides life skills information and encourages healthy leisure activities.

Provides drug & alcohol presentations; provides assessment regarding use and misuse and makes appropriate referrals.

Prepares and maintains a wide variety of reports and records related to the work performed.

Performs related work as required.

### **Required Knowledge, Abilities and Skills**

Considerable knowledge of the issues, needs and concerns of pre-teens and their psychosocial development.

Considerable knowledge of available social, educational, cultural and recreational opportunities and services available in the area serviced by the NSNH.

Considerable knowledge of practices, techniques and principles relating to behavior management and psychosocial development.

Ability to establish effective working relations and communicate effectively with pre-teens, community groups, other service providers, staff and community members.

Ability to identify and promote initiatives to enhance pre-teen involvement and participation in community activities.

Good knowledge of the issues surrounding the use and misuse of drugs and alcohol. Ability to deliver educational classroom presentations.

Sound knowledge of practices, policies, and procedures applicable to youth outreach work.

### **Desireable Training and Experience**

Degree in Child and Youth Care, psychology, or education coupled with considerable experience working with the 10 to 12 year old. Substance Misuse Certificate would be desirable or the willingness to obtain.

### **Required Licenses, Certificates and Registration**

B.C. Class 4 Driver's License  
B.C. Class 5 Driver's License  
First Aid ticket  
CPR Certificate

**Please apply to:** Dave Huber,  
Program Manager for Youth

Closing Date: Sunday, September 5<sup>th</sup>, 2010